

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

DIRECTOR, DIVISION OF HEALTH CARE SERVICES

Role Title: General Administration Manager III

Position: #00557

Pay Band 7, Level I Hiring Range: \$72,731 –\$135,000

Closing Date: June 6, 2016

Exciting opportunity to provide executive leadership, and direction for the Health Care Services Division's that covers Medicaid managed care products (Medallion 3.0 and FAMIS), and DMAS' pharmacy and dental programs. This position is responsible for directing the division's staff and activities for strategic planning, program development, contracting, quality, compliance, operations, systems support, encounters and reporting. Applicants must have considerable executive level leadership experience in health care delivery systems, strategic planning, operations, and contracting. Requires extensive knowledge of managed care principles, models, networks, trends, and financing. Must have knowledge of the pharmacy and dental industry and practices. Must have proven experience developing, managing and evaluating multiple large-scale programs and activities. Must have extensive experience developing and managing a large number of diverse professional, administrative, and clinical staff and extensive experience creating high performance teams. Requires demonstrated ability to strategically meet Agency and business goals, effect change, and monitor/manage progress. Requires demonstrated ability to lead work groups and communicate to with a variety of individuals, and work proactively with stakeholders. Candidates must have demonstrated passion and experience working with an underserved population. Prefer Bachelor's degree in business, public or health/hospital administration, or related discipline with considerable relevant experience; graduate degree strongly preferred. **Pursuant to Sections 2.2-3115 and 2.22-3115 of the Code of Virginia, this position has been designated to file a Statement of Economic Interests Form at the time of employment and semi-annually thereafter. This position is subject to a criminal history background check.**

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by **11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <https://virginiajobs.peopleadmin.com/>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA